

Quick Reference

Effingham and Leatherhead Football Rugby Club Policies guide

Welfare Quick Reference Policy Guide					
Policy	Criteria	Report To	Contact No	Form Location	Who should report
RFU Reportable Injuries	An individual who sustains an injury which results in their being admitted to a hospital. This does not include those taken to an Accident or Emergency Department and allowed home from there Deaths occurring during or within 6 hours of the game finishing.	Hon Secretary Physiotherapist	0208 877 1428	Hon Secretary, Physio/First Aid room, Welfare Notice Board outside the bar, RFU website http://www.community-rugby.com/communityrugby/ - Select Menu - Club management - Health	Age group coach/ manager or section Chair
ELFRC reportable injuries	Any individual who sustains an injury which results in their being sent to hospital	Hon Secretary Physiotherapist	0208 877 1428	Please use the RFU injury reporting forms	Age group coach/ manager or section Chair
Child Protection	If a person witnesses an act that endangers a young person either though emotinal, sexual, physical or verbal abuse they should contact the police or social services immediately. If a person witnesses an act of poor practice or concerning behaviour by an adult to a young person they should inform the welfare officer a soon as possible	Surrey County Council Social Services Urgent Reporting to child protection team Child in immediate Danger Effingham Rugby club Welfare Officer Jo Lawrence RFU Child Protection helpline or NSPCC Helpline	0845 600 9009 01483 517898 999 07767 660 980 0800 800 5000	Club Welfare Officer Jo Lawrence Minis - Lou Trimmings Juniors - Jan Van Oortsmerson Welfare Notice Board outside the bar Surrey RFU website http://www.community-rugby.com/communityrugby/ - Select menu- Club Management - Equity and Welfare - Welfare	The person who witnessed the incident or the person supporting a young person who witnessed the incident
Complaints	Should be directed through the management structure according to the severity of the case	Age Group manager or head coach - Minis or Junior Chair - Management Board			